



# MARK INFORMATION TECHNOLOGY

Ref: MARKINFORMATIONTECHNOLOGY/**AYUSHMAN**/OL/40987523664/MAHARASHTRA

Date: 27/07/2023

Sub: **Offer Letter**

DEAR JYOTHI R S

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**ADDRESS – SILPA BHAVAN, PEROORKONAM, MUDHAKKAL PO, CHEMPOORU, ATTINGAL,  
TRIVANDRUM, KERALA - 695103**

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Thank You for exploring career opportunities with **MARK**. **You have successfully completed our initial selection process and we are pleased to appoint you.**

This letter is based on your profile and performance in the selection process. You have been selected for the position of “**D.E.O**”. The monthly salary INR **26,735/-** with inclusive the Variable Allowance becoming effective upon successful completion of the initial Training Program.

We look forward to your dedicated efforts, excellent performance and commitment towards own organization.

We hope that your professional association with us will be a rewarding and fulfilling experience. Kindly confirm your acceptance of this Offer letter. After you accept this Offer letter you will also receive a letter of appointment and insurance by post on your address.

#### **WORK TIMING**

Candidate have to do work at least 4 hours in a working day, working days Monday to Friday.

#### **NOTE**

**CANDIDATE HAVE TO SUBMIT 3000 LAPTOP SECURITY DEPOSIT THIS AMOUNT REFUND WHEN CANDIDATE LEFT JOB AND GIVE BACK LAPTOP TO COMPANY.**

***Note:- Document Must be Submitted:***

- 1. 10th MARKSHEET**
- 2. Aadhar Card**
- 3. Pan Card**
- 4. Bank Passbook**
- 5. 1 Current Photograph**
- 6. Typing Certificate**
- 7. Video Profile**

**Note:-** Please sent all documents on mail, Candidate have to submit all documents within 2 days after getting OFFER LETTER.

Thanks & Regards.

**H.R Manager SYED SHAHID HUSSAIN**

**Email – markinformationtechnologynasik@gmail.com**

**+917895398773 (10am to 2pm, Monday to Friday)**

**MARK-INFORMATION-TECHNOLOGY**

**RAJIV GANDHI BHAVAN, SHARANPUR ROAD, NASHIK ROAD, SHARANPUR, NASHIK  
MAHARASHTRA - 422002**